



## MIAMI-DADE COUNTY PUBLIC SCHOOLS

### SCHOOL SECURITY MONITOR PAY GRADE ADVANCEMENT

The pay grade advancement for a School Security Monitor requires a high school diploma or equivalent and at least 60 semester hours with a minimum of 15 semester hours in education, psychology or counseling, or criminal justice from an accredited college or a certificate of completion of basic law enforcement training from an accredited law enforcement training institution.

To apply for the School Security Monitor Pay Grade Advancement, please complete the following:

Name: \_\_\_\_\_ Employee #: \_\_\_\_\_

School: \_\_\_\_\_ Work Loc. #: \_\_\_\_\_

School Phone #: \_\_\_\_\_ Contact #: \_\_\_\_\_

Email address: \_\_\_\_\_

**COLLEGE CREDIT:** Transcripts on file with M-DCPS  Yes  No

College or University: \_\_\_\_\_

Number of hours/credits completed: \_\_\_\_\_

Courses in education, psychology or counseling, or criminal justice:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**To document college credits earned, please attach an official transcript indicating the successful completion of the required courses.**

**LAW ENFORCEMENT TRAINING:**

Law Enforcement Institution: \_\_\_\_\_

Program Completed: \_\_\_\_\_

**To document law enforcement training, please provide IN PERSON official certificate indicating the successful completion of the required program.**

**Send this cover sheet along with the required documents to:** School Mail - Compensation Administration  
W/L #9317, Suite #621

**U.S. Mail** - Compensation Administration  
1450 NE 2nd Ave., Suite #621  
Miami, FL 33132

<b>FOR OFFICE USE ONLY</b>
Completed Date: _____
Effective Date: _____
Processed Date: _____
Approved By: _____