



Department of Exceptional Student Education

REQUEST FOR A SURROGATE PARENT

All required documentation must be provided to facilitate a Surrogate Parent assignment.

STUDENT NAME (last, first, middle initial):	D.O.B.:	SEX:	GRADE:	ID#:
STUDENT ADDRESS:	SCHOOL:		REGIONAL CENTER (RC):	
SCHOOL ESE CONTACT PERSON/NUMBER:		RC CONTACT PERSON/NUMBER:		

- Are the whereabouts of the parent(s) known? Yes No
- Have parental rights been terminated by court order? Yes No
If yes, attach copy of court order
- Is the student in foster care or a ward of the state or court? Yes No
If yes, attach court documentation

- A. With a foster family: Yes No
- Is the foster parent(s) willing to make educational decisions? Yes No
- How long in current foster home? _____
- Number of children in the foster home: _____

NOTE: *If a foster child's natural parents (or guardian) are available and a court has not prohibited the natural parent's (or guardian's) right to have contact with and make educational decisions for the child, the natural parent (or guardian) continues to represent the child in educational decisions.*

- B. In Department of Juvenile Justice Commitment Program? (see attached): Yes No

Name/type of residential setting: _____

Number of youths in the residential setting: _____

- Is this student presently receiving special education services? Yes No
If yes, list the program(s) student is eligible for _____
If no, is the student currently under consideration by the School Support Team (SST) for an evaluation?
Yes No

DCF Case Manager: _____
Name Phone Number

Comments: _____

Signature of ESE Service Center Instructional Supervisor

Date

TO BE COMPLETED BY ED SURROGATE PROGRAM

Date Request Received: _____

- Student meets criteria for surrogate parent. Student not eligible for the following reason (s)

Assigned Surrogate Parent contact info:

_____	_____
_____	_____
_____	_____

Surrogate Parent Program Administrator

Date

Guide Sheet for Determining the Need for a Surrogate Parent

Department of Children and Families

<i>Name of Residential Setting</i>	<i>Range or Number of Clients</i>	<i>Is a Surrogate Parent Required?</i>
Family Foster Home	1-5 children, Including Family's Own Children	No
<ul style="list-style-type: none"> • Therapeutic Foster Home • Individual Residential Treatment Family Home 	1-2 Children 1 Child	No No
Foster Family Group Home	No More Than 5 Youths	No

Department of Children and Families

<i>Name of Residential Setting</i>	<i>Range or Number of Clients</i>	<i>Is a Surrogate Parent Required?</i>
State Correctional Institution	Varies	No. All inmates are treated as adults regardless of age.

Department of Juvenile Justice Commitment Programs

Low-Risk Program Models

<i>Name of Residential Setting</i>	<i>Range or Number of Clients</i>	<i>Is a Surrogate Parent Required?</i>
Family Home	1-3 Youths	No. Foster parent serves as the parent.
Group Treatment Home	9-15 Youths	Yes
Short-term Wilderness Program	15-25 Youths	Yes

Moderate-Risk Program Models

Dual Diagnosis Program	10-30 Youths	Yes
Short-term Outdoor Expedition Program	20-40 Youths	Yes
Halfway House	25-50 Youths	Yes
Long-term Therapeutic Wilderness Camp	30-50 Emotionally Disturbed Youths	Yes
Intensive Vocational Work Program	15-30 Youth	Yes
Wilderness Camp	30 Youths	Yes
Youth Academy	50 or More	Yes

High-Risk Program Models

Serious or Habitual Offender Program	No More than 25 Youths	Yes
Intensive Residential Treatment for Offenders younger than 13 Years	25 Youths	Yes
Developmentally Disabled Offender Program	15-25 Youths	Yes
Sex Offender Program	30-60 Youths	Yes
Intensive Halfway House	20-40 Youths	Yes
Clinical Program	20-35 Youths	Yes
Training school/Youth Development Center	100 or More Youths	Yes
Maximum-risk Program	25 or More Youths	Yes

Refer to **Technical Assistance Paper: Surrogate Parents for Exceptional Students** issued by the Florida Department of Education on January 30, 2012 at <https://info.fldoe.org/docushare/dsweb/Get/Document-6290/dps-2012-17.pdf> for further guidance or contact Patrick Salmasi via e-mail at psalmasi@dadeschools.net.

NOTE:

Operators and staff of residential facilities – other than foster homes – may not serve as surrogate parents due to the requirement that surrogate parents have no interest that conflicts with the interest of the child represented.