



## Miami-Dade County Public Schools Credit Certification For Adult Education

**Directions:** *This form must be completed for any student in a senior high school program who wishes to complete a course in the Adult Education Program for credit toward a diploma in the senior high school program.*

### PLEASE PRINT NEATLY

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First Middle

Grade - Section: \_\_\_\_\_ Student I.D. Number: \_\_\_\_\_

Authorized courses will be used to recover credit for courses where the student received a grade of "F" only or dropout prevention where the student is not on schedule to graduate with their cohort group without the Adult Education course. Retaking of any course to improve GPA is not permitted. **A maximum of two courses per WDIS (April to April) year, including summer may be taken in Adult Education.** This form is valid only for the term indicated.

**Category:** Credit Recovery  Dropout Prevention   
**Trimester:**  3 (April - July)  1 (August - December)  2 (January - April)

COURSE NUMBER*	COURSE TITLE	CREDIT
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Name of Adult Center: \_\_\_\_\_ Location Number: \_\_\_\_\_

\*If more than one course is needed, please complete a separate form making said request. **Note that no more than two courses per WDIS (April to April) year are permitted.**

**Courses taken through Adult Education Co-enrollment may not meet NCAA eligibility requirements.** Enrollment in adult education classes is contingent upon continued acceptable behavior and attendance in the day school program. Failure to do so will result in the immediate withdrawal from the adult education course(s). Credit will be granted upon successful completion of these courses toward a high school diploma from:

_____ Name of Home School	_____ Home School Location Number
_____ Student's Signature	_____ Parent's Signature
_____ Counselor's Signature	_____ Student Service Chairperson's Signature
_____ Principal's or Designee's Signature	

I verify the course listed does not exceed the authorized two courses a year allowed in Adult Education and that the student does not have a pattern of excessive absenteeism, habitual truancy or history of disruptive behavior. "Habitual truant" means a student has 15 unexcused absences within 90 calendar days. I also verify that this student is taking this course for credit recovery and not to improve their GPA.

\_\_\_\_\_  
Counselor's Signature