



MIAMI-DADE COUNTY PUBLIC SCHOOLS
REQUEST TO DEFER PAYMENT OF ANNUAL LEAVE
MICROSYSTEMS TECHNICIANS, COMPUTER SPECIALISTS,
COMPUTER TECHNICIANS

Annual Leave (Vacation Leave)

Twelve-month employees with accrued annual leave, that are reassigned to a position that does not accrue annual leave, may elect to defer payment for annual leave days until the employee resigns, retires, or elects to participate in the Deferred Retirement Option Program (DROP). Such payment shall be made at the rate at which the employee was paid on the last day of June 2009.

- I have been reassigned and elect to defer the payment of my annual leave as stated above.
- I have been reassigned and elect to defer a portion of the payment of my annual leave, as indicated below:

_____ Number of days deferred

Employee Number	Employee Name	Employee Signature	Date
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*** Please send completed form to: ***

Odalis J. Garces
 Mail Code 9999
 SBAB - Room 614