



**MIAMI-DADE COUNTY PUBLIC SCHOOLS
CONTRACTOR PREQUALIFICATION EVALUATION**

Evaluator's Name and Position: _____

Date: _____

Company: _____

Telephone: _____

Contractor's Name: _____

Fax No.: _____

Project Name: _____

Contract Amount: _____

Services that the company provided:

Contract Completion Date: _____

General _____ Design Build _____ Construction Management _____

Subcontractor _____ Type of Trade(s) _____

Rate the Contractor in the following areas: 5=excellent; 4=above average; 3=average; 2=below average; and 1=poor	Score 1-5	Comments
Complied with the project budget.		
Demonstrated due-diligence during the pre-bid period.		
Coordinated general contractor's/subcontractor's disciplines with architectural/engineering disciplines.		
Provided adequate notice of discrepancies.		
Ensured constructability of documents and compliance with the appropriate design standards.		
Coordinated with owner, suppliers, subcontractors, and agencies.		
Provided solutions to problems.		
Staffed and supervised the project.		
Monitored the construction, means, methods, techniques, sequences, and procedures for all project work.		
Pulled permits, timely.		
Enforced strict discipline among employees, subcontractors, or any other person(s) that worked on the job on behalf of the contractor.		
Employed persons that were skilled in the work that they performed on this project.		
Maintained a clean, safe site and workman-like conditions for the duration of the project.		

Please provide comments for any item that is scored less than 3 (average).

Please answer "yes" or "no" to the following questions and feel free to add comments, as appropriate.	Yes or No	Comments
Did the contractor submit cost and resource loaded schedules?		
Did the contractor update approved schedules to incorporate progress for any change order modifications that were needed to meet and maintain consistency with monthly requisitions for payment?		
Did the contractor submit proper and timely notification for delays, disputes, and/or claims against the project?		
Did the contractor submit timely cost proposals for all additions, deletions, and/or modifications to the contract scope?		
Did the contractor submit appropriately executed copies, backup documentation (lien releases), and updated schedules to allow prompt processing of requisition of payments?		
Was additional time requested to complete the project?		
Did the contractor pay each subcontractor/consultant, promptly?		
Did the contractor comply with project timelines and time commitment?		
Did the contractor complete each project phase on schedule?		
Did the contractor verify construction documents against existing field conditions?		
Were all of the contractor's and subcontractor's personnel identifiable by badges and/or uniforms?		
Would you hire this contractor again?		

Signature

Title

Date