



MIAMI-DADE COUNTY PUBLIC SCHOOLS

Speaker Sign in

Community speakers are defined, for the purpose of this sign in sheet, as "one time only" presenters who participate in a variety of different forums including , but not limited to, career days, craft presentations, technical presentations, or academic lectures. As such, they are guests on the school grounds and must abide by all policies, procedures and guidelines. As well, speakers must show a form of ID, sign in on the form below, and be escorted to and from their school destination. They must sign out prior to leaving the building. *It is not necessary to register them as a school volunteer UNLESS they will continue in that capacity. Their hours may count towards the Golden School Award.*

Name of School _____

Name	Organization	Date	Teacher Assigned	Time in	Time out

Name	Organization	Date	Teacher Assigned	Time in	Time out