



MIAMI-DADE COUNTY PUBLIC SCHOOLS

SERVICE PROVIDER INPUT DOCUMENT

Please note: If you have been fingerprinted by Miami-Dade County Public Schools within the last five years, your fingerprint record may still be valid. Please call the Fingerprint Office (305) 995-7472 to verify.

Last Name _____ First _____ MI _____

AKA _____

Sex _____ EEO _____ Birth Date _____

Permanent Address _____

City _____ State _____ Zip Code _____

Phone Number _____

Date _____

To the Office of Fingerprinting:

I request that the abovementioned person be fingerprinted to provide services to students as a

(Coach, Outreach Support, Intern, Agency Employee).

Name Typed

Name of Office

Signature

Fingerprinting payment and processing procedures are located on the back of this form.

Fingerprint Payment - Revised

Effective July 1, 2007, the revised fingerprint payment listed below applies to all full and part-time instructional and non-instructional Miami-Dade County Public Schools (M-DCPS) applicants and employees, contracted and charter school employees, specified university and college interns, and private bus drivers.

\$71 Fingerprinting Processing Fee

- \$71 money order payable to "SCHOOL BOARD MIAMI-DADE FINGERPRINTING"

Required Forms of Identification

- A current official picture identification such as a driver's license, passport or State of Florida identification card, AND
- Your social security card must be presented at the time of printing!

M-DCPS Fingerprint Office

1450 NE 2nd Avenue, Suite 110, Miami, FL 33132

Phone: 305-995-7472

Hours of Operation: Monday through Friday 7:00 a.m. - 4:00 p.m.

Drug Testing (Charter Schools)

- \$25.50 Money order made payable to "Miami-Dade Co. Public Schools".
- Fingerprint confirmation sheet

M-DCPS Drug Testing Office

1450 NE 2nd Avenue, Suite 456, Miami, FL 33132

Phone: 305-995-1462

Hours of Operation: Monday through Friday 8:00 a.m. - 4:00 p.m.

Vendor Fingerprint Payment - Revised

Effective August 17, 2009, pursuant to Florida State Statute 1012.465, the revised fingerprint payment listed below applies to all contracted vendors who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds:

\$77.33 Fingerprinting Processing Fee

- \$77.33 money order or company check made payable to "SCHOOL BOARD MIAMI-DADE FINGERPRINTING"
- No personal checks will be accepted

Required Forms of Identification

- A current government issued picture identification such as a driver's license, passport or State of Florida identification card, AND
- Your social security card must be presented at the time of printing!

M-DCPS Fingerprint Office

1450 NE 2nd Avenue, Suite 110 - Miami, FL 33132

Phone: 305-995-7472

Hours of Operation:

Monday through Friday 7:00 a.m. - 4:00 p.m.