

Date: _____

NOTICE OF ADMINISTRATIVE ASSIGNMENT TO ALTERNATIVE EDUCATIONAL SETTING/CONSIDERATION OF ADMINISTRATIVE ASSIGNMENT EXPULSION

STUDENT: _____ GRADE: _____ STUDENT ID#: _____

ADDRESS: _____

SCHOOL: _____ WL#: _____

SCM NO: _____ SESIR#: _____ ETH: _____ SEX: _____

This is to inform you that the above student has been temporarily assigned to an Alternative Educational setting.

This action is being taken as a result of the following violation of the Code of Student Conduct:

In light of the seriousness of this matter and based on the facts which have thus far been presented, a recommendation is being proffered to the Superintendent that your child be administratively assigned to an alternative educational setting, in accordance with School Board Policy 5610 from Miami-Dade County Public Schools. If expelled, your child may be considered for a modification of assignment at the discretion of the Superintendent or designee.

Attached is a copy of your child's Student Case Management (SCM) record displaying other incidents (if any) and the school's attempts(s) to provide help.

The Individuals with Disabilities Act (IDEA) provides parents of students with disabilities with certain rights. Parents must be notified of these rights when school personnel remove a student with disabilities who violates the Code of Student Conduct from his or her current educational setting for more than ten school days (10 school days in a row or a series of removals of more than ten school days). Parents must be notified of the removal decision and be provided with a copy of their procedural safeguards on the same day of the removal decision.

You acknowledge that you and your child have an informal hearing with the principal, and you will receive a letter explaining your right to appeal the administrative assignment/expulsion to the Office of School Leadership and Performance/Alternative Education. During the assignment, your child should attend school at _____ Choose an item. And should not return to the school campus during that time. An unauthorized appearance could result in a charge of trespassing.

Please be advised that your failure to respond to this letter and to avail yourself of the opportunity to be heard in the manner provided will signify your desire not to have a hearing and your agreement with the proposed action.

If you have any questions regarding the Notice of Administrative Assignment to Alternative Educational Setting/Consideration of Administrative Assignment/Expulsion, please contact this office immediately. Our telephone number is 305 995-1270.

Signature of Student: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____

Principal or Designee: _____ Date: _____

Original: Cumulative Folder

Copy: Parent